APPLICATION FOR EMPLOYMENT – FACULTY
GRACE COMMUNITY SCHOOL

(An Equal Opportunity Employer)
3001 University Blvd., Tyler, Texas 75701
903.566.5661, Fax: 903.566.5639

PERSONAL INFORMATION	
Name:	Social Security: Date of Birth*:
Address:	City/State:
Home Phone:	Cell Phone:
Marital Status:	☐ Single ☐ Married ☐ Divorced ☐ Remarried ☐ Widowed
Church You Attend: Pastor: Address: Phone:	Member: ☐ yes ☐ no
Have you ever been convicted of a felony or a misdemeanor?** ☐ Yes ☐ no Describe, if applicable:	
Position Desired: Start Date:	
*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.	
**You will not be denied employment solely because of a conviction record, unless the offense is related to the job for which you have applied.	

PERSONAL BELIEFS Give a brief personal statement regarding the following:
Salvation:
God:
Jesus Christ:
Holy Spirit:
Eternal life:
Inerrancy of scripture:
God’s call to the teaching profession:
Church involvement:
What do you consider to be the distinctive characteristics of the Christian day school?

EDUCATION

	Name/Location of School	Year Graduated	Degree Earned
High School			
College			
Advanced Education			

CERTIFICATION AND CHRISTIAN SCHOOL PREPARATION

Kind of certification: Date:

State issued by: Expires:

What are you certified to teach? Certificate No.:

Have you had any courses in Christian philosophy or education (dealing with general subjects)?

If so, what and when?

List, in order of preference, the grades or subjects you are certified to teach:

1.

2.

3.

REFERENCES

Give three personal references not related to you and whom you have known for a year or more.

Name	Address	Phone

EMPLOYMENT HISTORY

(Please include all teaching positions held – you may attach a resumé or curriculum vitae)

From/To	Name/Address of Employer	Position	Reason for Leaving

Are you currently employed? ☐ Yes ☐ No

If so, may we contact your present employer? ☐ Yes ☐ No

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

Grace Community School's biblical role is to work in conjunction with the home to mold students to become Christ-like. Our faculty must model godly character. At times, employee conduct may be contradictory to the biblical lifestyle and teachings reinforced by the school. This conduct may include, but is not limited to, sexual immorality, adultery, homosexual orientation, sexual or racial harassment, use of illegal drugs and alcohol abuse, or inability to support the moral principles of the school. I understand and accept that, should I be hired by Grace Community, such conduct is grounds for immediate termination of employment from Grace.

I understand that employment at Grace Community School involves working with children, and I understand that employment may be conditioned upon a criminal history check.

DATE: **SIGNATURE:**

Grace Community School is an equal opportunity employer and does not discriminate on the basis of race, color, gender, national origin, or ethnic origin.